

# Freelance Trainers – London & South East

## Role Description

<b>Role Title</b>	MyBnk Freelance Trainer
<b>Location</b>	Training programmes are delivered across London and the South East. MyBnk offices are in central London for meetings and interviews.  Interview Dates – London – 30 <sup>th</sup> and 31 <sup>st</sup> August
<b>Duration</b>	Minimum commitment - 12 months
<b>Fees</b>	Rate for two hour workshop £95, rate for full day workshop £160 Rates are inclusive of travel within the M25
<b>Closing Date</b>	Thursday 24 <sup>th</sup> August 2017 @ 12pm

**Do you have a ‘wow’ factor in the classroom?**

**Can you engage and inspire young people?**

**Do you have a creative facilitation style that leaves a lasting impression?**

**Then being a MyBnk Freelance trainer might be for you...**

## **Duties and responsibilities**

You will be delivering MyBnk programmes to young people either aged **7-11** or **11-25** in schools and youth organisations across London. In so doing it is expected that you will:

- Deliver MyBnk programmes to an exceptionally high standard, meeting the MyBnk quality requirements and following the MyBnk Education Ethos.
- Commit to an initial training period of four days and additional home learning.
- Effectively engage learners with a delivery style that is clear, concise, energetic and relevant.
- Follow MyBnk processes regarding the sending back of monitoring and evaluation questionnaires, inputting feedback etc.
- Commit to updating your subject knowledge base and continuing your professional development becoming an expert in Financial and Enterprise Education.
- Become a part of the wider MyBnk team, actively participating in trainer forums and sharing good practice.
- Become a representative of MyBnk, upholding MyBnk’s mission, ethos and reputation.
- Provide honest and timely feedback on the programmes to the MyBnk team.

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### Person Specification

We are looking for energetic and engaging individuals with a genuine interest in social change, education and the empowerment of young people. You must:

- Have a unique and creative style of delivery, and ability to 'wow' young people, taking them on a memorable learning journey. Ability to think on your feet and embrace new ideas.
- Have a minimum of **two years' experience** delivering participatory learning programmes to young people. Ideally you will have worked with different types of young people, varying in group size, age, background, ability and setting.
- Be educated to degree level, be a qualified teacher, or have an equivalent level of professional experience.
- Ideally have experience of delivering financial and/or enterprise education, as well as an understanding of these curriculum areas.
- Have a grasp on popular and youth culture.
- Be confident in delivering programmes to young people you're meeting for the first time. This requires a strong presence, the ability to forge relationships quickly and effectively, and the confidence to use a variety of teaching techniques (e.g. drama, visuals, games).
- Have an understanding of the UK education landscape and national curricula, as well as youth services and youth opportunities at local authority level.
- Be willing to travel in London and the South East.
- Have a minimum A-C or equivalent Maths GCSE qualification.
- Have a fluent command of English and have the right to live and work in the UK.

### MyBnk Values in Tweets

**#YouthAtTheHeart** of @MyBnk, why do we do it? – It's all about the young people #obvs.

**#Impact** @MyBnk, always delivering the best possible outcomes for young people #quality.

**#LaughAsYouLearn** @MyBnk bringing money & enterprise to life for young people, staying fresh, focused and fun.

**#Driven** @MyBnk, being relentless in the pursuit of our mission #pacesetting.

**#StraightUp** @MyBnk, telling it how it really is – helping young people make informed decisions.

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### MyBnk's approach to finance and enterprise education

Freelance trainers must be committed to delivering the programmes in line with our approach.

Our motto is "Every young person must be wowed". We aim to ignite young people's enthusiasm about learning about money and business.

Our approach to learning is SUPER:

- **Specialist** - delivered by specialist and experienced trainers who know their field.
- **Unique** - fresh approach to personal finance and enterprise. We embrace creative and new teaching methods to maximise the impact and learning for young people, and our brand, website and materials have won awards for their innovative nature.
- **Participatory** - from taking out an interest free loan to start their first business to figuring out which supermarket deal is giving them the best value for money, young people learn by doing. Our approach is inspired by young people themselves – our Youth Advisory Panel meet regularly and advise MyBnk on our topics, brand, resources and more.
- **Effective** - programmes are designed to be suitable for a wide range of young people in different settings, allowing for different abilities and learning styles ensuring that nobody is left behind. We measure the impact of our programmes and our quality assurance system drives continuous improvement.
- **Relevant** - we use real life stories, examples and videos to bring money and business to life. We draw on experiences from popular culture, current affairs and the experience of the group and their peers. We create a forum for young people to put their questions to our experts, clarifying terms and dispelling misconceptions.

### About being a MyBnk Freelance Trainer

We will decide with you which MyBnk programmes you will be trained to deliver. This will be based on your experience, preferences and availability.

The amount of freelance work you are offered is dependent on your flexibility, area of expertise and a level of seasonality with the academic calendar. A booking typically is for two hours to a day but can also last two weeks occasionally.

You will be provided with comprehensive training to deliver the MyBnk programmes:

- Programme observation
- Core subject knowledge; e-learning programme followed by assessment
- Programme delivery training
- Supported programme delivery with the existing MyBnk team
- Programme delivery observed by MyBnk

Training days are remunerated at a reduced rate.

Offering education of the highest quality is key to achieving our mission. Therefore your working as a freelance trainer for MyBnk is dependent upon passing this training process, as well as continuing to meet our quality standards in your programme delivery. We assess this through young people and teacher feedback, as well as observation of your programme delivery.

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### About MyBnk

The charity MyBnk is the UK's leading designer and deliverer of financial and enterprise education programmes for young people.

Our experts bring a range of workshops covering topics such as budgeting, tax, debt intervention, university finance and social enterprise to 7-25 year olds in schools and youth organisations.

We have helped over 175,000 young people manage their money and start their own business with 800 partner organisations. MyBnk also designs projects and training programmes for other organisations. We are recent winners of The Guardian Charity Award, Children & Young People Now Leaving Care Award and the Centre for Social Justice's Poverty Prevention Award. Our projects are proven and evaluated by the national Money Advice Service.

### Application Process

Please send a CV and covering letter to [jobs@mybnk.org](mailto:jobs@mybnk.org) by mid-day on Thursday 24<sup>th</sup> August 2017.

#### Covering letter:

MyBnk programmes can run between one and five hours, it is important to establish positive working relationships from the outset.

In your cover letter please describe two strategies you would use to achieve this with a group of young people you haven't met before.

### Any Questions?

If you have any questions about this role please contact Steve on 07855 544 705 or email [steve@mybnk.org](mailto:steve@mybnk.org).