

<b>Role Title</b>	Education Officer
<b>Location</b>	Based at the MyBnk offices, London WC1H, with frequent travel around London
<b>Duration</b>	Permanent
<b>Salary</b>	£27,000, plus benefits package and training budget
<b>Closing Date</b>	tbc

**Do you have a 'wow' factor in the classroom?**

**Can you engage and inspire young people?**

**Do you have a creative facilitation style that leaves a lasting impression?**

**Then being a MyBnk Education Officer might be for you...**

## **Duties and responsibilities**

You will join the MyBnk Education Team to manage, deliver and develop the MyBnk learning programmes in schools, colleges and youth organisations. This includes:

### **Programme Delivery**

- Work with diverse groups of young people aged 7-25 years across London and the South East. This includes young people with Special Educational Needs (SEN) and those Not in Education Employment or Training (NEET).
- Deliver MyBnk programmes to an exceptionally high standard, meeting the MyBnk quality requirements and following the MyBnk Education Ethos
- Effectively engage learners with a style that is clear, concise, energetic and relevant
- Commit to becoming an expert in finance education by having excellent subject knowledge and continuing your professional development.

### **Programme Development & Management**

- Working on the creative development and refinement of education programmes and materials
- Network within the education and business sectors; build, nurture and leverage relationships with stakeholders to create exciting learning opportunities for our young people and MyBnk.
- Manage and inspire staff, interns and / or apprentices on specific projects

## Person Specification

We are looking for an energetic and engaging individual with a genuine interest in social change, education and the empowerment of young people. You must:

- Have a unique and creative style of delivery, and ability to 'wow' young people, taking them on a memorable learning journey.
- Have a minimum of two years' experience delivering participatory learning programmes to young people. Ideally you will have worked with different types of young people, varying in group size, age, background, ability and setting.
- Be educated to degree level, be a qualified teacher, or have an equivalent level of professional experience.
- Be confident in engaging young people you are meeting for the first time within different settings including mainstream classrooms, community centres, alternative education organisations (e.g. Pupil Referral Units, YMCAs).
- Have a strong interest in finance and enterprise, and be committed to becoming an expert in these topics. Ideally you will have experience of delivering finance and/or enterprise education, and a good understanding of these curriculum areas.
- Ideally, you will have experience of developing, designing, delivering and / or verifying accredited programmes for young people.
- Have a good grasp of Mathematics, having achieved GCSE grade B or equivalent
- Be highly creative, with the ability to think on your feet and embrace new ideas
- Have a good grasp on popular and youth culture
- Have excellent communication and presentation skills - the ability to engage a range of people from young people to adults, both verbally and in writing
- Have excellent interpersonal skills and the ability to build and maintain relationships with teachers, youth workers and senior management within schools, colleges and local authorities
- Possess strong IT skills. Familiarity with databases (in particular Salesforce) is desirable, as is an ability to design and deliver educational materials using a variety of media
- Be passionate about our aims and objectives and committed to working within a small and growing team that goes the extra mile
- Have a fluent command of English
- Have the right to live and work in the UK

## About MyBnk

The charity MyBnk is the UK's leading designer and deliverer of financial and enterprise education programmes for young people.

Our experts bring a range of workshops covering topics such as budgeting, tax, debt intervention, university finance and social enterprise to 7-25 year olds in schools and youth organisations.

We have helped over 175,000 young people manage their money and start their own business with 800 partner organisations. MyBnk also designs projects and training programmes for other organisations. We are recent winners of The Guardian Charity Award, Children & Young People Now Leaving Care Award and the Centre for Social Justice's Poverty Prevention Award. Our projects are proven and evaluated by the national Money Advice Service.

## MyBnk Values in Tweets

**#YouthAtTheHeart** of @MyBnk, why do we do it? – It's all about the young people #obvs.

**#Impact** @MyBnk, always delivering the best possible outcomes for young people #quality.

**#LaughAsYouLearn** @MyBnk bringing money & enterprise to life for young people, staying fresh, focused and fun.

**#Driven** @MyBnk, being relentless in the pursuit of our mission #pacesetting.

**#StraightUp** @MyBnk, telling it how it really is – helping young people make informed decisions.

## Application Process

Please send a CV and covering letter to [jobs@mybnk.org](mailto:jobs@mybnk.org). In your covering letter please describe an example of a successful education project that you have developed for a group of young people and give details of its purpose, content and style.

Let us know of any restrictions on your availability for interview.

## Any Questions?

If you have any questions about this role please contact Sharan Jaswal, Education Director, on 020 3581 9920 or email [sharan@mybnk.org](mailto:sharan@mybnk.org).