

# Freelance Trainers – North East England

## Role Description

<b>Role Title</b>	MyBnk Freelance Trainer (North East)
<b>Location</b>	Programmes are delivered across the North East. Interviews early December at Five Lamps, Thornaby, Stockton-on-Tees, TS17 7DJ – 01642 608316. Training in London E1 and/ or Thornaby in December and January 2014.
<b>Duration</b>	Minimum commitment - 12 months
<b>Fees</b>	Rate for two hour workshop £75, rate for full day workshop £125
<b>Closing Date</b>	To enter our next training round, please apply by 29 November 2013.

**Do you have a ‘wow’ factor in the classroom?**

**Can you engage and inspire young people?**

**Do you have a creative facilitation style that leaves a lasting impression?**

**Then being a MyBnk Freelance trainer might be for you...**

## **Duties and responsibilities**

You will be delivering MyBnk programmes to young people aged 11 to 25 in schools and youth organisations in the North East. In so doing it is expected that you will:

- Deliver MyBnk programmes to an exceptionally high standard, meeting the MyBnk quality requirements and following the MyBnk Education Ethos.
- Commit to an initial training period of between 2 and 8 weeks. The length of training depends on the number of different MyBnk programmes you train to deliver.
- Effectively engage learners with a delivery style that is clear, concise, energetic and relevant.
- Follow MyBnk processes regarding the sending back of monitoring and evaluation questionnaires, inputting feedback etc.
- Commit to updating your subject knowledge base and continuing your professional development becoming an expert in Financial and Enterprise Education.
- Become a part of the wider MyBnk team, actively participating in trainer forums and sharing good practice.
- Become a representative of MyBnk, upholding MyBnk’s mission, ethos and reputation.
- Provide honest and timely feedback on the programmes to the MyBnk team.

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### Person Specification

We are looking for energetic and engaging individuals with a genuine interest in social change, education and the empowerment of young people. You must:

- Have a unique and creative style of delivery, and ability to ‘wow’ young people, taking them on a memorable learning journey.
- Have a minimum of **two years’ experience** delivering participatory learning programmes to young people. Ideally you will have worked with different types of young people, varying in group size, age, background, ability and setting.
- Be educated to degree level, be a qualified teacher, or have an equivalent level of professional experience.
- Ideally have experience of delivering financial and/or enterprise education, as well as an understanding of these curriculum areas.
- Grasp on popular and youth culture.
- Be confident in delivering programmes to young people you’re meeting for the first time. This requires a strong presence, the ability to forge relationships quickly and effectively, and the confidence to use a variety of teaching techniques (e.g. drama, visuals, games).
- Have an understanding of the UK education landscape and national curricula, as well as youth services and youth opportunities at local authority level.
- Be highly creative, with the ability to think on your feet and embrace new ideas.
- Have excellent interpersonal skills and the ability to build relationships with teachers, youth workers and staff within schools and youth organisations.
- Possess strong IT skills. Familiarity with databases and / or Salesforce is desirable, as is an ability to deliver training using a variety of media.
- Be passionate about our aims and objectives and committed to working within a small and growing team that goes the extra mile.
- Committed to learning and keeping up to date with Financial and Enterprise issues.
- Be willing and able to travel in the North East, including to Newcastle, Sunderland, Middlesbrough and Darlington.
- Minimum Maths GCSE level A-C or equivalent.
- Have a fluent command of English
- Have the right to live and work in the UK

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## Role Description

### MyBnk's approach to finance and enterprise education

Freelance trainers must be committed to delivering the programmes in line with our approach.

Our motto is “Every young person must be wowed”. We aim to ignite young people's enthusiasm about learning about money and business.

Our approach to learning is SUPER:

- **Specialist** - delivered by specialist and experienced trainers who know their field.
- **Unique** - fresh approach to personal finance and enterprise. We embrace creative and new teaching methods to maximise the impact and learning for young people, and our brand, website and materials have won awards for their innovative nature.
- **Participatory** - from taking out an interest free loan to start their first business to figuring out which supermarket deal is giving them the best value for money, young people learn by doing. Our approach is inspired by young people themselves – our Youth Advisory Panel meet regularly and advise MyBnk on our topics, brand, resources and more.
- **Effective** - programmes are designed to be suitable for a wide range of young people in different settings, allowing for different abilities and learning styles ensuring that nobody is left behind. We measure the impact of our programmes and our quality assurance system drives continuous improvement.
- **Relevant** - we use real life stories, examples and videos to bring money and business to life. We draw on experiences from popular culture, current affairs and the experience of the group and their peers. We create a forum for young people to put their questions to our experts, clarifying terms and dispelling misconceptions.

### About being a MyBnk Freelance Trainer

We will decide with you which MyBnk programmes you will be trained to deliver. This will be based on your experience, preferences and availability.

The amount of freelance work you are offered is dependent on your flexibility, area of expertise and a level of seasonality with the academic calendar. A booking typically is for two hours to a day but can also last two weeks occasionally.

You will be provided with comprehensive training to deliver the MyBnk programmes:

- Programme observation
- Core subject knowledge; e-learning programme followed by assessment
- Programme delivery training
- Supported programme delivery with the existing MyBnk team
- Programme delivery observed by MyBnk

Training days are remunerated at a reduced rate.

Offering education of the highest quality is key to achieving our mission. Therefore your employment as a freelance trainer is dependent upon passing this training process, as well as continuing to meet our quality standards in your programme delivery. We assess this through young people and teacher feedback, as well as observation of your programme delivery.

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### About MyBnk

We are an education charity building young people's knowledge, skills and confidence to manage their money effectively and make enterprising choices. We have developed a holistic and engaging approach to finance and enterprise education by putting young people at the heart of all we do.

We have created the first ever independent banking scheme run by young people for young people, providing an accessible place to save regularly and interest free loans to set up businesses. This is accompanied by high-energy learning programmes on topics such as saving and budgeting, university finance, and taking an enterprise idea from inception to reality.

MyBnk was founded in 2007 by Lily Lapenna who was honoured as a Young Global Leader 2011 by the World Economic Forum, and also made an Ashoka Fellow in 2010 which recognises her as one of the world's leading social entrepreneurs with an innovative solution to a social problem.

We have worked with over 60,000 young people aged 11 to 25 in schools, colleges and youth organisations across London. We support some of the most disadvantaged and financially vulnerable young people on their path to financial self-sufficiency and provide them with skills that increase their workforce potential.

Based on huge demand, we are expanding nationally. In the North East we are working with Five Lamps. We are looking for freelance trainers to be part of that expansion.

### About Five Lamps

MyBnk programmes are delivered across the North East by Five Lamps.

**Five Lamps aims to 'transform lives, raise aspirations, remove barriers and offer choice to families, business and communities'.**

We are a charity that supports the community by re-investing any profit back into the business. We are also known as a social enterprise, registered charity and community development finance institution.

- Registered Charity (702314)
- Company Limited by Guarantee (2441319)

We have four integrated areas of business:

**Youth Services** In response to a need identified by the local community, Five Lamps' established its own youth service. Our purpose built youth facility 'The Youthy' was opened in 2002 and we provide a range of services and activities for young people aged 7 to 18 years.

**Financial Inclusion & Housing** If you are worried about money or are having problems with doorstep lenders, we can help. We have a dedicated Financial Inclusion Team who may be able to offer you an affordable personal loan with payments that suit your finances. We can also give you some first- stage debt advice.

### **Economic Development**

We support people who are thinking about starting their own business, along with current businesses who may need support with a business loan and a range of support services including one to one advice, business planning, coaching workshops and training.

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## Role Description

We support people who are looking for work. We can help you find work, training, volunteering opportunities and progress in your career. We also have an Employer Engagement service with a proven track record of matching people to employer's needs.

## Application Process

We are looking for freelance trainers on an ongoing basis. Please send a CV, covering letter and answers to the application questions below referencing 'North East Freelance Trainer' to [jobs@mybnk.org](mailto:jobs@mybnk.org).

### Application questions:

Your answers should be complete yet concise, up to half a page in length per answer.

#### 1) Behaviour management

At MyBnk we occasionally work with young people with challenging behaviour. Briefly describe how you would manage a class of young people (with a teaching assistant present) who have become distracted or disengaged from the content of the workshop you are delivering.

#### 2) Establishing relationships

As MyBnk programs can run between one and five hours, it is important to establish positive working relationships from the outset. Describe two strategies you would use to achieve this with a group of young people you haven't met before.

#### 3) Engaging Young People

At MyBnk we strive to wow young people in their learning of difficult concepts. How would you explain interest rates (relating to savings and borrowing) to a key stage 3 class? Provide a brief description of an activity you would then use to consolidate and bring this concept to life.

## Any Questions?

If you have any questions about this role please email [jobs@mybnk.org](mailto:jobs@mybnk.org)